

Team \_\_\_\_\_  
 Topic \_\_\_\_\_

1= deficient 2=needs improvement 3=satisfactory 4=good 5=excellent

<b>INTRODUCTION</b>					
<i>Attention getter or hook</i> (captivating, peaked interest, made audience want to listen, and/or strong, powerful beginning)	1	2	3	4	5
<i>Preview main ideas</i> (clearly stated what will be discussed)	1	2	3	4	5
<b>BODY OF SPEECH</b>					
<i>Logical and strong main points</i> (they related to and made a strong case for the objective of the speech and were logically arranged)	1	2	3	4	5
<i>Good use of evidence and support</i> (presented strong evidence and support and referenced where information originated)	1	2	3	4	5
<b>CONCLUSION</b>					
<i>Summarized main points</i> (clearly stated what was discussed)	1	2	3	4	5
<i>Ending or conclusion</i> (strong ending that left an impression, was powerful, drove point of speech home, or was unforgettable)	1	2	3	4	5
<b>TRANSITIONS</b>					
<i>Smooth and clear</i> (knew when going from one point to another and were smooth and seamless from one person to another)	1	2	3	4	5
<b>POWERPOINT</b>					
<i>Slides</i> (easy to read, not cluttered, appropriate font, contrasting colors, color and slides consistent)	1	2	3	4	5
<b>OVERALL</b>					
This constitutes the general perception of how interdependently the group worked.	1	2	3	4	5
Time =	TOTAL =				

Individual Presenter \_\_\_\_\_  
 Topic \_\_\_\_\_

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<b>DELIVERY</b>					
<i>Smooth</i> (was not choppy, did not ramble; presentation was polished)	1	2	3	4	5
<i>Preparation</i> (had command of material, presented in a way that indicated practice)	1	2	3	4	5
<i>Good use of space</i> (moved around room or area to engage audience; did not pace)	1	2	3	4	5
<i>Appropriate gestures</i> (used various gestures to make point)	1	2	3	4	5
<i>Dynamism</i> (enthusiastic and energetic presentation that captivated audience)	1	2	3	4	5
<i>Eye contact</i> (Scanned the audience, did not look down or away from people)	1	2	3	4	5
<i>Use of notes</i> (referred to notes minimally, kept them out of sight or used them in a way that did not attract much attention)	1	2	3	4	5
<i>Extemporaneous style</i> (did not read the speech or sound stilted)	1	2	3	4	5
<i>Voice: projection, expression, and inflection</i> (spoke loud enough for all to hear; was animated and not monotone)	1	2	3	4	5
<i>Speaking rate</i> (spoke at a normal rate)	1	2	3	4	5
<b>COMPOSURE</b>					
<i>Relaxed</i> (appeared composed and in command)	1	2	3	4	5
Time =	TOTAL =				